

Executive Steering Committee Meeting #10

MINUTES

AUGUST 17, 2015

9:00-11:00 AM

VANDERBILT HOUSE

MEETING CALLED BY	Rob Holzman
ATTENDEES	See attached list

Agenda topics

DISCUSSION	Housekeeping & Updates
	<ul style="list-style-type: none"> • Review of progress and schedule: Rob Holzman shared with the Committee that CT Male was looking to increase rates due to the fact that their original quote for work was well over a year ago. CT Male agreed to complete the water and sediment sampling, and bathymetric survey for the originally quoted fee, but would not be able to complete the micro-hydro and Summit Mill structural assessment for the original fee. Rob indicated that he has another firm that may be able to complete the work for the fee available in the BOA grant. The Committee agreed that Rob can use this firm, or another, that is able to complete the work with the available fee. <ul style="list-style-type: none"> ○ It was noted that the Village had a study of the dam completed several years back. Barbara Sagal agreed to help locate the completed study. ○ It was noted that Doug Cropper regulates the dam during storm events. He may have relevant information for the micro-hydro study. • Rob reminded the Committee that he and Lisa Nagle will be meeting with the Village Board. <ul style="list-style-type: none"> ○ It was agreed that Rob and Lisa should not do a PowerPoint and should have an open conversation. ○ Emphasis should be put on implementation and how the Village can use the plan to guide future investments ○ Discussion should be given to how the Village can “build capacity” for implementation and the connection should be clearly made just how important implementing the plan will be to the future ○ Include some conversation that a local plan is something that investors look at when determining where to invest and how important the plan is to receiving grant funding. • Discussion was had regarding the timing of the public open house <ul style="list-style-type: none"> ○ Sally Baker suggested a series of workshops prior to the Open House as a way to build momentum and interest as the plan is being developed. Three workshops have been determined: <ul style="list-style-type: none"> ▪ Micro-hydro ▪ Historic interpretive ▪ Native plant restoration ○ Sally suggested that we develop a hand-out briefly summarizing the work to date and emerging concepts. <ul style="list-style-type: none"> ▪ Can also be developed into a display board that can be displayed at the farmers' market • Tom Paino suggested that a model be developed that shows how the water flows through the village <ul style="list-style-type: none"> ○ Tom will get some names of model makers and determine a cost ○ Sally will look into moving around some of the BOA funding to develop the model • Discussion was had regarding inviting specific people (i.e. general public and elected officials) to the Committee meetings. It was agreed that all meetings are open to the public, but we would not make special invites to specific meetings until we are closer to having a draft plan in place. • Christine Vanderlan is looking for Philmont representation for an emerging Countywide Trails Task Force. <ul style="list-style-type: none"> ○ Committee members will think about a possible recommendation • Sally Baker reminded the Committee that Capital District Regional Economic Development Council will be meeting to determine regional priority projects. <ul style="list-style-type: none"> ○ Sally stated how important it is for the Village to have representation at the meeting.

DISCUSSION	Revise of Priority Sites
	<ul style="list-style-type: none"> • Rob Holzman shared a preliminary list of priority sites with the Committee. • Rob noted that the contract states that four sites will be evaluated, but initial review suggests that other sites should be included (see attached). • Rob shared the rationale for expanding the number of sites was primarily because the sites are adjacent to the original priority sites and should be evaluated as a group to have the greatest impact. • The Committee suggested expanding Area 4 to include properties where the original train station was located on the north side of Main St.

Philmont Waterfront District

DISCUSSION	Wrap Up
<ul style="list-style-type: none">• At 11:15 the Committee agreed close the meeting and to carry over Agenda Items 4 and 5 to the next meeting.• Next meeting: 9:00 AM-11:00 AM August 26 at Village Hall.	

Philmont Waterfront District

August 17, 2015 – Meeting 10 at the Vanderbilt House
Executive Committee

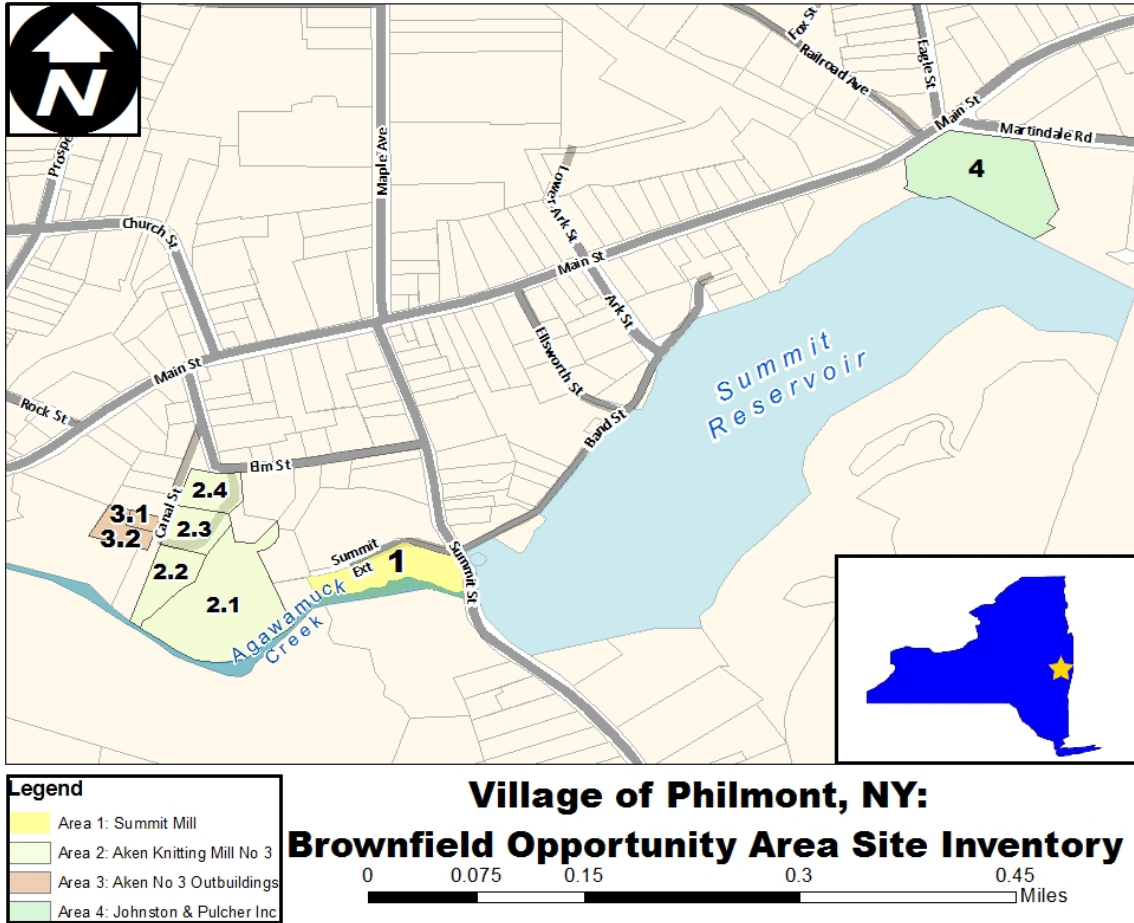
Name	Signature
POLY HOLZMAN	<i>[Handwritten Signature]</i>
BARBARA SAGAL	<i>[Handwritten Signature]</i>
THOMAS PAINE	<i>[Handwritten Signature]</i>
Christine Vandertan	<i>[Handwritten Signature]</i>
SALLY BAKER	<i>[Handwritten Signature]</i>
Jean Giblette	<i>[Handwritten Signature]</i>
Christopher Reed	<i>[Handwritten Signature]</i>

Enthusiasm

Collaboration

The process welcomes and encourages enthusiasm and collaboration as the foundation for success.

Brownfield Opportunity Area Nomination: Priority Site Inventory



Area #	Parcel Tax ID #	Owner Name	Parcel Size	Buildings? Y/N
1	113.13-1-54	Ambos , Eleanor	1 acre	Y
2.1	113.13-1-57.111	Village of Philmont	2.67 acres	N
2.2	113.13-1-57.200	Village of Philmont	291' x 131'	Y
2.3	113.13-1-26.100	Village of Philmont	145.5' x 145.9'	N
2.4	113.13-1-26.200	Philmont Rescue Squad Inc.	137' x 141'	N
3.1	113.13-1-25	Howett, Jerry	55' x 82.5'	Y
3.2	113.13-1-24	Howett, Jerry	0.26 acres	Y
4	113.9-3-81	Johnston, Michael S.	2.3 acres	Y